

**NYSED COVID-19 Temporary Guidance**

**Case Management for WIOA and ALE Programs**

**Program Manager:** \_\_\_\_\_

**Case Manager:** \_\_\_\_\_

**Month of Service:** April \_\_\_ May \_\_\_ June \_\_\_ (select one)

<b>Student Name</b>	<b># of Times Contacted by Phone</b>	<b># of Times Contacted by Text</b>	<b># of Times Contacted by Email</b>	<b># of Times Contacted by Private FaceBook Message</b>	<b># of Times Contacted by some other electronic means</b>

This document, when completed, should be uploaded to the Accountability website at the conclusion of each month during the COVID-19 Temporary Guidance. Accountability site web address: <https://adult-education-accountability.org/>